

Grant Distribution Policy

- MANUKAU COUNTIES COMMUNITY FACILITIES CHARITABLE TRUST



INTRODUCTION

Grants from Manukau Counties Community Facilities Charitable Trust (the Trust) are to be applied to the Authorised Purposes. Priority of grant applications is determined by the Net Proceeds Committee. The Net Proceeds Committee are the Officers of the Trust. It is unlikely that there will be enough funds to fulfil all the applications made to The Trust.

The distribution of gaming proceeds is regulated by The Gambling Act 2003 (see sections 109 to 115), the Gambling (Class 4 Net proceeds) Regulations 2004 and other regulations advised by the Department of Internal Affairs from time to time.

This document outlines the broad policy of the Trust in relation to criteria and priority of funding.

This policy may be amended at any time with agreement of 66% of the officers of the Trust, and notified to the Department of Internal Affairs.

This policy must be reviewed annually in line with s 109 of the Gambling Act 2003

DATE OF POLICY ADOPTION

This policy was adopted by the society at the scheduled trustees meeting on Thursday 31st October 2013. This replaces any previous policy in relation to this matter.

AUTHORISED PURPOSES

All grants must fall within the Authorised Purposes (AP) of the Trust. The AP is set out below.

The authorised purposes of The Trust are to:

Grants for the provision, maintenance and development of facilities and activities at Bruce Pulman Park, including additions to the park by way of land purchase.

Funds for the charitable purposes of the Bruce Pulman Park Trust for community sporting and other community activities.

Funds for the development, promotion and support of amateur sport, in the greater Auckland area and in particular Counties Manukau.

Funds for provision of equipment, transport of players, and coaches to recognised amateur sporting leagues or tournaments. Grants only issued to sports teams and clubs which are formally established and/or legally constituted. Grants issued for actual and reasonable travel expenses for groups participating in amateur tournaments with kindred groups, sports equipment, playing uniforms and ground hire.

Education, training, coaching, mentoring, support and technical development and programme expansion for amateur sporting activities.



Funds for actual and reasonable travel expenses for amateur tournament, and ground hire.

GRANT APPLICATION DOCUMENTATION

Applications must be made on the official application form of the Trust. This application form has been prepared with particular reference to section 17 of the Gambling (Class 4 Net proceeds) Regulations 2004. This application must be complete to be considered.

If applications are for the purchase of goods or services they must be accompanied by relevant competitive quotes or other evidence that the sum of money sought by the applicant is appropriate. For this purpose presentation of forecast budgets where staff and building operations are concerned will be accepted for BPPT.

Grant Application Forms are made available at the gaming venues the Trust operates in, from the Trust website (www.mccfct.co.nz) and by application in writing to the Trust.

CONDITIONS FOR ALLOCATION OF GRANTS

1. Grants may only be used for Authorised Purposes.
2. Non-profit bodies and individual athletes affiliated to a recognised sporting body may apply.
3. Grant applications must be made on the grant application form of the Trust, and the application must be complete.
4. Grants must be applied for the purpose outlined in the grant application. If the grant is not applied (or not all of it is applied), or grants from other societies are received for the same purpose the excess funds must be returned to the Trust.
5. All grants must be used for goods and services in New Zealand. Overseas travel for New Zealand residents may be funded provided the travel is an Authorised Purpose and the expenses claimed are actual and reasonable. Only return travel from New Zealand can be funded.
6. All grants must be applied to specific and future purposes; no retrospective grants can be made.
7. No grant may be made if there is information indicating that the grant applicant has received funding from another source for the same specific purpose.
8. All grant applications must be supported by a competitive quote or other evidence that the sum of money sought by the application is appropriate.
9. No commercial benefits to the venue owner are permitted from the grant recipient. This includes backhanders, purchase of alcohol etc.
10. No fee or commission payment of any kind can be attached to the grant application.
11. Grant recipients must allow full access to information required to audit the grant.
12. No grant can be made to support professional sport.



GOODS AND SERVICES TAX

Grants by the Trust are donations as an unconditional gift. No portion is claimed by the Trust as a deduction for GST. If a grant applicant is GST registered, only the GST exclusive amount can be funded.

GRANT APPLICATION CRITERIA

Subject to the application:

1. Containing all relevant documentation, and
2. Meeting the conditions for allocation of grants

Priority	Criteria	Likely Recipients
1	<ol style="list-style-type: none">i. Development of community & sporting facilitiesii. Maintenance of community & sporting facilities	Bruce Pulman Park Trust
2	Assistance with the operational costs of community & sporting facilities	Bruce Pulman Park Trust
3	Development of amateur sport as a means of achieving any charitable purpose including the development of coaching and administrative resources	<ol style="list-style-type: none">1. Bruce Pulman Park Trust Academy2. Community activities, social and Educational organisations within the region that generated the income

